Meeting Scholarship Request Form

Environmental Health Disparities & Environmental Justice Meeting: Identifying Priorities for Action
July 29-31, 2013
National Institute of Environmental Health Sciences, Research Triangle Park, NC

The planning team invites grantees to submit requests for meeting scholarships to facilitate participation of community partners, young investigators, and projects that have limited funds for travel. The planning team wants to ensure that as many people as possible have an opportunity to participate in this important meeting.

Deadline: Please submit your meeting scholarship request by **Friday, May 17, 2013.**

Important Notes

Submission process: To ensure coordination within projects, requests should be submitted via email by Principal Investigators and Project Directors only.

Number of Requests: Please submit only one request form per project. You may request scholarships for a maximum of two people per project.

Limited funds: These scholarships are not intended to cover all of your meeting expenses. We ask that you request only the amount required so that funds are available for additional community organization partners, students and individuals from projects with limited budgets.

Defined Role: Meeting scholarship recipients must have a defined role in the event. If you do not already have a role, you can identify a role you wish to have. (Roles are listed in the form below.)

Notifications: By Friday June 7th, we will send information via email to everyone who submitted a meeting scholarship request. Those chosen to receive funds will receive detailed information regarding their scholarship.

Questions: If you have questions about the request process, please contact Liam O'Fallon for assistance at 919-541-7733 or ofallon@niehs.nih.gov.

PI/Project Director Information:

Name (Last, First): _____

Organization name: _____

Phone: _____

Email: _____

Meeting Scholarships are requested for:

Request #1:

Name (Last, First): _____

Title: ☐ Dr. ☐ Mr. ☐ Mrs. ☐ Ms.

Organization: _____

Phone: _____

Email: _____

Please choose the descriptor that best fits this person:

☐ University Partner/Academic researcher

☐ Community Partner/Representative of Community Organization

☐ Early Stage Investigator

☐ Healthcare professional

☐ Public Health professional

☐ Government employee

☐ Student

☐ Other _____

Scholarship Level Requested:

☐ $500

☐ $750

☐ $1000

Does this person have a defined role in the meeting? ☐ Yes ☐ No

Please indicate:

☐ Poster presenter

☐ Presenter

☐ Session organizer

☐ Session moderator

☐ Session panelist

☐ Workshop organizer/moderator

If a meeting scholarship is *not* available, will this person be prevented from attending?

☐ Yes ☐ No

If you would like to provide additional information about your need for the meeting scholarship, please do so in the space provided at the end of the form.

Request #2:

Name (Last, First): _____

Title: ☐ Dr. ☐ Mr. ☐ Mrs. ☐ Ms.

Organization name: _____

Phone: _____

Email: _____

Please choose the descriptor that best fits this person:

☐ University Partner/Academic researcher

☐ Community Partner/Representative of Community Organization

☐ Early Stage Investigator

☐ Healthcare professional

☐ Public Health professional

☐ Government employee

☐ Student

☐ Other _____

Scholarship Level Requested:

☐ $500

☐ $750

☐ $1000

Does this person have a defined role in the meeting? ☐ Yes ☐ No

Please indicate:

☐ Poster presenter

☐ Presenter

☐ Session organizer

☐ Session moderator

☐ Session panelist

☐ Training leader/organizer

If a meeting scholarship is *not* available, will this person be prevented from attending?

☐ Yes ☐ No

If you would like to provide additional information about your need for the meeting scholarship, please do so in the space provided on the next page.

Limited to 2000 characters (with spaces)

Individuals with disabilities who need assistance filling out this form, and individuals with questions regarding the form are encouraged to contact Whitney Freberg for assistance at 919-794-4700 or Whitney.freberg@nih.gov.