

NIEHS Obesity Grantee Meeting | Sept 21-22, 2016

Lunch Pre-Order Information

The lunch break on Wednesday, Sept 21 will be from 11:30 a.m. - 1:00 p.m. Individuals are responsible for the purchase of their own lunch. Since we are on the NIH Campus, we do not have the option to leave campus for lunch. You have 2 options for purchasing your lunch:

1. Go to the Natcher Café and purchase lunch (same level as the meeting room and lines will be long)
2. Pre-purchase a boxed lunch (will be available for pick up in the workshop registration area)

We strongly encourage participants to pre-order and pre-pay for a boxed lunch as the Natcher Café can be quite busy. Pre-ordering and pre-paying will ensure you have ample time for networking.

Please follow the instructions outlined below to pre-order your lunches.

Orders must be received by 4:00 p.m. EST on Friday September 16.

Ordering your boxed lunches:

- 1) Go to the Eurest Conference catering link:
<https://eurestconferencecatering.catertrax.com/>
- 2) You will need to create an account to login. The login box is located on the left side of the screen. Creating an account does not require a lot of personal information.
- 3) Once logged in, under "Order Option" on the left, click "The Fresh Fork Catering at NIH" button
- 4) Choose "Lunch" from the options on the right side of the screen
- 5) Choose "Boxed Lunch" from the Lunch selections
- 6) Order your sandwich or salad selection based on the options available
- 7) In Step 2, select the date Sept 21
- 8) Under "Location:" choose the "On Campus Delivery" dropdown
- 9) Fill out the fields with the location and time to deliver your order. For the Obesity Grantee Meeting , the location is:
 - Building: Bldg 45- Natcher Center
 - Contact Name: *(Your name)*
 - Room Name/Room #: Natcher Balcony C Lobby
 - Meeting Name: Obesity Grantee Meeting
 - Food Delivery Time: 11:00 a.m.
 - Guest Count: (leave blank)

Date Selection

9/21/2016

Date Good To Go!

September 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Delivery / Pickup

*Location: On Campus Delivery

Copy Contact Information

*Building: Bldg 45-Natcher Center

*Contact Name: Suzanne France

*Room Name / Room #: Natcher Balcony C Lobby

*Meeting Name: Obesity Grantee MTG

Event Details

Additional service times may be available by prior arrangement. Please contact us to discuss your needs.

*Food Delivery Time: 11:00 AM

Guest Count:

Contact Information

Phone: 919-794-4700

Special Instructions

Continue

10) Once you've completed your order, you can continue to the checkout screen and checkout.* Your boxed lunches will be outside the meeting room (near registration) waiting for you at the workshop.

All orders must be received by 4:00 p.m. EST on Friday September 16.

*Please note that the Natcher Café will NOT accept payment for boxed lunches on the day of the workshop. You MUST pre-pay when you order your boxed lunch.

Regular (non-boxed) lunches purchased at the Natcher Café can be paid for by cash, debit or credit card.