



NYS PUBLIC EMPLOYEES FEDERATION

Position: Health and Safety Trainer 1

Job Location: PEF Headquarters, Latham NY

Salary: \$46, 280* (Category 9, Hiring Rate of the PEF/USW salary schedule)

Submit applications in writing to:

Jennifer L. Tropicano
Office of Human Resources
Public Employees Federation
1168-70 Troy-Schenectady Road
PO Box 12414
Albany, NY 12212-2414 or by e-mail to HR@PEF.org

Services for this position are required immediately.

*PEF retains the right to increase the hiring rate based on experience.

POSITION DESCRIPTION

Position Title: Health & Safety Trainer I

Department: Occupational Health & Safety

Position Summary: Assists staff and officers in the design and development of a union-based occupational health and safety program, including training sessions and workplace health and safety information network.

Qualifications: Bachelor's Degree in Industrial Hygiene or a related field preferred. Three years as a health and safety activist. Additional experience may substitute for degree.

Key Functions: * In conjunction with field service representatives, assist PEF Divisions in the area of workplace health and safety.

- * Advise Statewide Officers, PEF representatives and staff on occupational health and safety issues impacting on and related to development of proposed PEF policies and position papers.
 - * Develop training programs, workshops and curricula on health and safety issues, as assigned.
 - * Coordinate workplace surveys and walk-throughs aimed at identifying potential hazards and recommending control strategies.
 - * Work with PEF Training Department on the design and delivery of health and safety sessions and informational materials.
 - * Work with labor and management representatives in planning, developing, and implementing occupational safety and health training programs.
- Assist in coordinating the development and implementation of a workplace health and safety network.
- * Assist in the administration and implementation of any health and safety grants (Federal, State or private) that are received by the Union.
 - * Organize materials for health and safety training sessions.
 - * Coordinate, on behalf of PEF, with organizations and contractors as assigned.
 - * Consistent and reliable attendance.

* Identifies essential function/fundamental job duty.

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